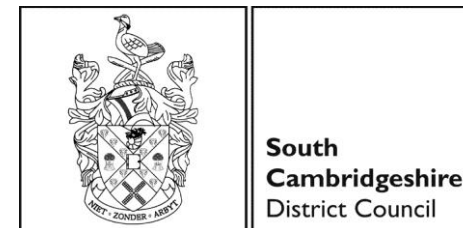


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 4 JANUARY 2011

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

New Communities

Councillor David Bard

Northstowe

Councillor Tim Wotherspoon

Planning

Councillor Nick Wright

Policy and Performance

Councillor Tom Bygott

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 4 January 2011

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Review of the Countywide Home Improvement Agency (HIA) Services Key	Cabinet	13 January 2011	Environmental Services Portfolio Holder, 16 March 2010 and 18 May 2010	Environmental Services Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Cabinet Meeting Schedule 2011-2012 Non-Key	Cabinet	13 January 2011		Leader of Council Maggie Jennings, Democratic Services Officer	Report
Scrutiny Review of Performance Management - Action Plan Non-Key	Cabinet	13 January 2011		Chairman of Scrutiny & overview Committee Jackie Sayers, Scrutiny Development Officer	Report and Plan
Job Evaluation Project (formerly Single Status Agreement / Equal Pay Audit Key	Cabinet Council	13 January 2011 27 January 2011	UNISON GMB	Finance and Staffing Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report Recommendation from Cabinet

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Housing Consultation - response to Communities and Local Government (CLG) Key	Housing Portfolio Holder	19 January 2011	Housing Portfolio Holder, 15 December 2010	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Cost Recovery Policy in respect of Contaminated Land Key	Leader of Council	20 January 2011	Senior Management Team, 14 December 2010	Leader of Council Susan Walford, Acting Environmental Health Manager	Report
Young People's Plan Key	New Communities Portfolio Holder	25 January 2011	Scrutiny & Overview Committee, 24 June 2010, 6 January 2011 SMT, 5 January 2011	New Communities Portfolio Holder Tracy Mann, Development Officer	Report and Plan
PAPWORTH West Central Supplementary Planning Document (SPD) Key	New Communities Portfolio Holder	25 January 2011	Agreement for public consultation	New Communities Portfolio Holder Caroline Hunt, Local Development Framework Team Leader	Report and SPD
Members' Allowances 2011/12 Non-Key	Council	27 January 2011	Independent Remuneration Panel (IRP)	Leader of Council Maggie Jennings, Democratic Services	Recommendation of the IRP

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Officer	
Scrutiny Review of Value for Money in the Housing Service Non-Key	Cabinet	10 February 2011	SMT, 19 January 2011 Scrutiny & Overview Committee, 7 February 2011	Cllr Mark Howell Jackie Sayers, Scrutiny Development Officer	Report
Aids & Adaptations Policy Key	Cabinet	10 February 2011	Housing Portfolio Holder, 19 January 2011	Housing Portfolio Holder Steve Annetts, Planned Maintenance Manager	Report
Budget and Council Actions for 2011/12 and Council Objectives & Annual Priorities (formerly Capital and Revenue Estimates, Council Tax and Prudential Indicators, including review of Medium Term Financial Strategy 2011/12) Key	Cabinet Council	10 February 2011 24 February 2011	Scrutiny & Overview Committee, 7 February 2011	Finance and Staffing Portfolio Holder, Policy & Performance Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Paul Howes, Corporate Manager, Community & Customer Services	Report
Housing Revenue Account (HRA)	Cabinet	10 February 2011		Housing Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Business Plan, Housing Rents, Budget & Service Charges 2011/12 Key	Council	24 February 2011		Alex Colyer, Executive Director, Corporate Services, Gwynn Thomas, Principal Accountant (Housing)	
Community Safety 3-year Rolling Plan 2011-2014 Key	Cabinet Council	10 February 2011 24 February 2011	South Cambridgeshire Crime and Disorder Reduction Partnership, 1 February 2011	Leader of Council Philip Aldis, Community Safety Officer	Report
Warm Homes Strategy Key	Housing Portfolio Holder	16 February 2011		Housing Portfolio Holder Anita Goddard, Housing Operational Services Manager	Report
SWAVESEY Byways Rate 2011/12 Non-Key	Council	24 February 2011	Swavesey Byways Advisory Group	Environmental Services Portfolio Holder Patrick Matthews, Drainage Manager	Report and recommendation of the Swavesey Byways Advisory Group
Investment Strategy (Treasury Management) 2011/12 Key	Council	24 February 2011	Finance & Staffing Portfolio Holder, 15 February 2011	Finance and Staffing Portfolio Holder Adrian Burns, Head of Accountancy	Recommendation of the Portfolio Holder

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Cambridgeshire Local Transport Plan 3 Key	Planning Portfolio Holder	08 March 2011		Planning Portfolio Holder Keith Miles, Planning Policy Manager	Report
Climate Change Action Plan 2010-2013 Non-Key	New Communities Portfolio Holder's Meeting	08 March 2011	New Communities Portfolio Holder, 20 May to approve consultation process	New Communities Portfolio Holder Richard Hales, Team Leader (Communities)	Report and Action Plan
ORCHARD PARK Design Guidance Supplementary Planning Document (SPD) Non-Key	New Communities Portfolio Holder	08 March 2011	Orchard Park Community Council, 22 September 2010	New Communities Portfolio Holder Keith Miles, Planning Policy Manager	Report
Economic Development Strategy Key	Planning Portfolio Holder	08 March 2011	Scrutiny & Overview Committee, 2 September 2010 SMT, 16 February 2011	Planning Portfolio Holder Nicole Kritzingler, Development Officer	Report
SWAVESEY: Covell's Drain	Environmental Services Portfolio Holder	10 March 2011		Environmental Services Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key				Patrick Matthews, Drainage Manager	
Asset Utilisation & Sustainability Policy Key	Cabinet	31 March 2011	Housing Portfolio Holder, 16 February 2011	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Local Area Agreement (LAA) Annual Refresh Non-Key	Cabinet	31 March 2011		Leader of Council Paul Howes, Corporate Manager, Community and Customer Services	Report
Sex Establishment Licensing Policy Key	Leader of Council Council	31 March 2011 14 April 2011	Licensing Committee, 21 October 2010, 3 March 2011	Leader of Council Myles Bebbington, Licensing Officer	Recommendation of the Licensing Committee Recommendation of the Leader
Street Trading Policy Key	Leader of Council Council	31 March 2011 14 April 2011	Licensing Committee, 21 October 2010, 3 March 2011	Leader of Council Myles Bebbington, Licensing Officer	Recommendation of the Licensing Committee Recommendation of the Leader

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
South Cambridgeshire Sustainable Community Strategy 2011-2014 Key	Cabinet Council	31 March 2011 14 April 2011		Leader of Council Paul Howes, Corporate Manager, Community and Customer Services	Report
Risk Management Strategy and Strategic Risk Register Non-Key	Council	14 April 2011	Northstowe Portfolio Holder, 10 March 2011 Corporate Governance Committee	Northstowe Portfolio Holder John Garnham, Principal Accountant (General Fund and Projects)	Report